

Weston Public Library Board Meeting
May 6, 2014

PRESENT: Denis Toner, Harriette Heller, Chairman Amy Sanborn, Michael Bellacosa, Lynne Langlois, Joan Henderson, Anne Hunt and Director Karen Tatarka

BY PHONE: Barbara Groves

ABSENT: Rick Ross

Chairman Sanborn called the meeting order at 7:49 PM.

TREASURER'S REPORT

- § Treasurer Toner presented the first quarter report for 2014. Member Henderson moved to accept it as presented. Member Heller seconded. Motion passed with one abstention.
- § Chairman Sanborn thanked Member Langlois for buying the patio furniture which was delivered today. She also thanked her for purchasing the daffodils which are currently blooming on the hillside by the library. There should be a picture in the Forum this week.

BOARD GOVERNED FUNDS

- § Pat Sullivan reviewed the draft of our investment policy funds and okayed them with suggested changes. She also said the amount required for two signatures could be raised from \$1,000 to \$2,500 or another number. Director Tatarka could be authorized as a third signatory if the Board has made prior approval. This is would cover occasions when one of the first two signatories is unavailable. Director Tatarka will check with other libraries to see what their procedure is. The authorization was tabled until the next Board meeting.
- § The Bylaws from 1996 were presented and the Board was asked to review them for inclusion of language related to the Board Governed Funds. Treasurer Toner will take look at the portion pertaining the Treasurer.

SPACE AND STRATEGIC PLANNING

- § At the suggestion of Tom Landry, Chairman Sanborn spoke with Jim Jamieson, on the Building Committee about the renovation project. He recommended we add Rose Tiso, Fairfield architect, as a possible additional consultant to receive our proposal soliciting interest in the project. Additional conversations may occur going forward.
- § Director Tatarka said Charles Cohen of Creative Library Concepts will be stopping by next week to inspect the library before responding to our request for a proposal.
- § Ann Behar has also responded.
- § The request for a proposal has been divided into two parts: first devise a plan and secondly the cost of the project. Tom Landry has suggested that a committee

review the plan first and rank the proposals and then open sealed envelopes with the cost estimates.

- § Suggesting deleting this as it's not a "Roberts Rules" level of required disclosure

TECHNOLOGY PLANNING

- § Karen Bennett is working on the website and it's going very well.
- § The Raspberry Pi project is continuing. Director Tatarka passed around a prototype of the case made with the 3-D printer.

DIRECTOR'S REPORT

- § Director Tatarka announced that there were 27 outside groups who used the library in April.
- § There was a 6% decrease in traffic over last year but it was the same for 2012.
- § Director Tatarka has spoken with the Hurlbutt principal and the library director about the summer reading program. The program is set to start on June 18th. There will be a summer reading kick-off picnic.
- § There will be a new staff person starting in July.
- § The souvenir mugs have arrived. The cost of each is \$5.75 and we have purchased 100 mugs. Member Heller moved that we charge \$10 for each mug. Member Bellacosa seconded. The motion passed unanimously. The mugs will be given to the participants of the focus groups as well as Tom Landry, Gayle Weinstein, Rick Darling and Steve Ezzes.
- § There will be a LP sale in the Community Room May 30 through June 1.
- § Upcoming programs under consideration include an abused women program and a self-defense workshop. Matthew Harrison and Valada Yaneva are considering an October 19th concert. This program needs to be co-ordinated with the astronomy program.
- § Score, a non-profit group, has contacted Director Tatarka about running various workshops at the library. She will get further information and report back.
- § Karen Bennett has been working on leaning to use tablets and readers to help our patrons.
- § The spring edition of the electronic newsletter has been delayed. It may evolve as a spring-summer newsletter.
- § Director Tatarka presented the third quarter report and financials.
- § The State has money available for grants to libraries. Director Tatarka must file an intent to file form first. The scope of the project doesn't need to be outlined at this time. The electrical upgrade would be a good project. The floor might be added to the project. Applications must be submitted by the end of August. Notification of acceptance won't come until November and would come in the form of reimbursement. Member Henderson moved to allow Director Tatarka to file an intent to file. Treasurer Toner seconded. The vote was unanimous in favor.

FRIENDS

- § Funding for the New Yorker program has still not been finalized.
- § The May 17 program with Chris Coogan and James Naughton has been cancelled.

- § There was a discussion about coffee. It has been proposed that Erlic be contacted. There was concern about the risk of paying for the coffee and getting revenue to cover the cost. Eventually, they did not express great interest in pursuing the project.
- Director Tatarka suggested getting a Kurig machine and try to have plumbing installed. She'll research it and try to find out. The cost could be handled through the Director's Fund. Member Heller will assist her.

MINUTES

- § Member Henderson moved to accept the April 1 minutes as amended. Member Heller seconded. There were seven votes to approve the motion, Member Groves abstained.
- § Member Henderson moved to approve the April 8 minutes from the Special Meeting of the Board as amended. Member Heller seconded. There were five votes in the affirmative with three abstentions.

OLD BUSINESS

- § A motion to approve funding in the amount of up to \$1,000 for the purchase of the patio furniture was made by Member Langlois. Treasurer Toner seconded it. It was approved unanimously with gratitude and thanks to Member Langlois for all her efforts.
- § There was no further old business.

NEW BUSINESS

- § None

Director Tatarka will check with everyone to determine the date of the next Board meeting. Member Henderson moved to adjourn. Member Bellacosa seconded. Motion passed unanimously. The meeting adjourned at 9:57 PM.

Respectfully submitted,

Anne Hunt
Secretary